

# Advanced Search Techniques using MJC Class Search

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## SEARCHING FOR A CLASS

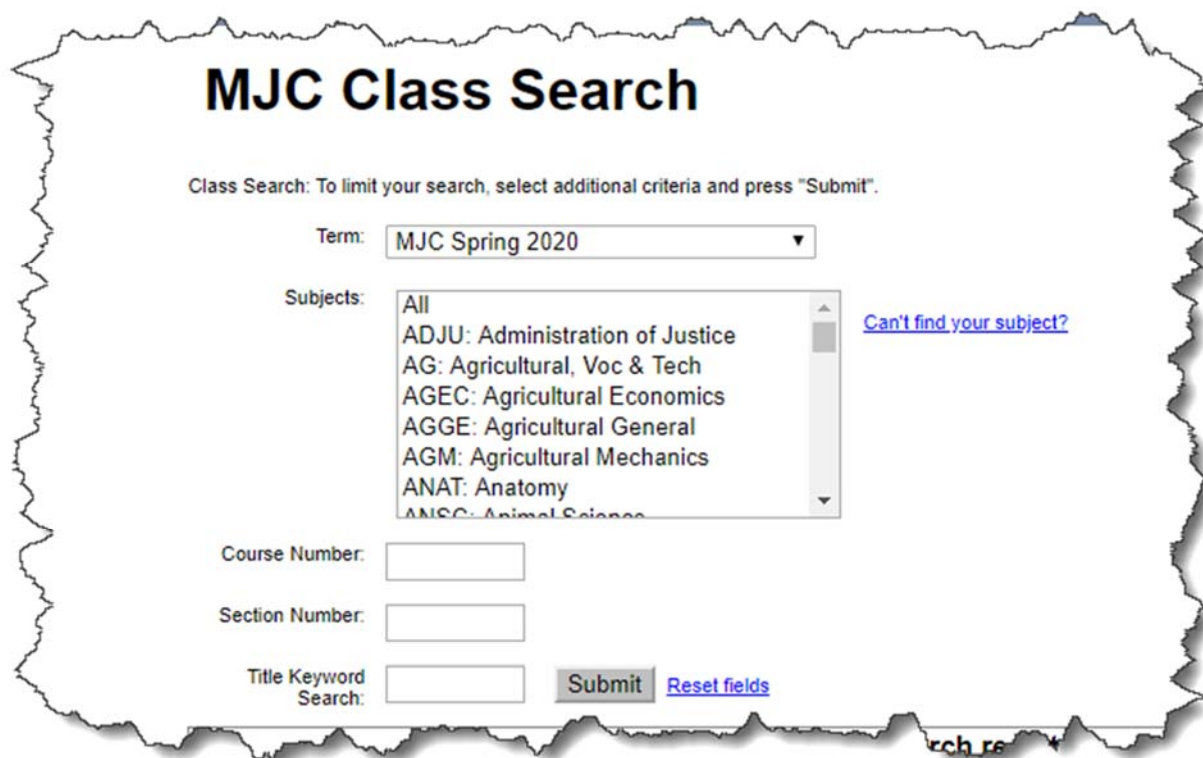
Start by completing the basic steps for conducting a class search using MJC Class Search [see Searching for a Class using MJC Class Search].

## SEARCH AREAS

There are 3 search areas within Class Search. Here's a quick overview of each one.

### *Main*

This is the main search criteria area. At a minimum, Term and Subject(s) are required for conducting a search. If nothing is selected for Subject(s), 'All' is used by the application by default. Additional criteria selected or entered will aid in narrowing the search results.



**MJC Class Search**

Class Search: To limit your search, select additional criteria and press "Submit".

Term:

Subjects:   
ADJU: Administration of Justice  
AG: Agricultural, Voc & Tech  
AGEC: Agricultural Economics  
AGGE: Agricultural General  
AGM: Agricultural Mechanics  
ANAT: Anatomy  
ANSC: Animal Science

[Can't find your subject?](#)

Course Number:

Section Number:

Title Keyword Search:   [Reset fields](#)

### *Basic Search*

This area offers additional search filters based on where, how, and when a class meets. Additionally, one can filter based on availability, zero cost textbooks, and instructor last name.

Search

**Filter your search results.**

**Basic Search** **General Ed Search**

Where is the class offered? ☐ East ☐ West ☐ Off-Campus

How is the class offered? ☐ Online ☐ Hybrid (Meets in person and online)

When does the class meet? ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun


Between these dates: Start Date (mm/dd/yy):  End Date (mm/dd/yy):

or

☐ Late Start Classes (Classes that start after the first week of the term.)

Between these start and end times: Start Time:  End Time:

Status of class: ☐ Open ☐ Closed Wait list lower than:

☐ No cost textbooks 

Instructor last name:

Clear all filters from Basic Search tab

☐ Show me classes offered by Columbia College at MJC.

Submit [Reset fields](#)

Version: 3.1.0

### **General Ed Search**

This area offers specific search filters broken out by general education requirements.

**Filter your search results.**

**Basic Search**
**General Ed Search**

IGETC	CSU GE	MJC GE
<input type="checkbox"/> 1A: English Comp	<input type="checkbox"/> A1: Oral Communication	<input type="checkbox"/> *: Activities Requirement
<input type="checkbox"/> 1B: Critical Thinking	<input type="checkbox"/> A2: Written Communication	<input type="checkbox"/> *: Guidance Requirement
<input type="checkbox"/> 1C: Oral Communication	<input type="checkbox"/> A3: Critical Thinking	<input type="checkbox"/> A: Natural Science
<input type="checkbox"/> 2A: Math/Quant Rsng	<input type="checkbox"/> B1: Physical Science	<input type="checkbox"/> B: Social Science
<input type="checkbox"/> 3A: Arts	<input type="checkbox"/> B2: Life Science	<input type="checkbox"/> C: Humanities
<input type="checkbox"/> 3B: Humanities	<input type="checkbox"/> B3: Laboratory Activity	<input type="checkbox"/> D: Analytical Thinking
<input type="checkbox"/> 4A: Anthro/Archeology	<input type="checkbox"/> B4: Math/Quant Reasoning	<input type="checkbox"/> E: Health Education
<input type="checkbox"/> 4B: Economics	<input type="checkbox"/> C1: Arts	
<input type="checkbox"/> 4C: Ethnic Studies	<input type="checkbox"/> C2: Humanities	
<input type="checkbox"/> 4D: Gender Studies	<input type="checkbox"/> D: Social & Behavioral Sci	
<input type="checkbox"/> 4E: Geography	<input type="checkbox"/> E: Lifelong Understanding	
<input type="checkbox"/> 4F: History		
<input type="checkbox"/> 4G: Interdis/Soc&Beh		
<input type="checkbox"/> 4H: Poly Sci/Gov		
<input type="checkbox"/> 4I: Psychology		
<input type="checkbox"/> 4J: Soc/Crim		
<input type="checkbox"/> 5A: Physical Science		
<input type="checkbox"/> 5B: Bio Science		
<input type="checkbox"/> 5C: Lab Activity		
<input type="checkbox"/> 6: Lang, other Engl		
<input type="checkbox"/> 7A: US Hist - Group A		
<input type="checkbox"/> 7B: US Hist - Group B		

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[Reset fields](#)

Version: 3.1.0

## USING ADDITIONAL FILTERS

Class Search has a bunch of additional filters to help with finding that perfect class. It might seem overwhelming at first glance, but let's break it down.

### ***Be Careful!***

If filters conflict, you may find yourself with either no results or not the results you want. Be cautious as you add additional filters that they don't cancel each other out.

**MJC Class Search**

Class Search: To limit your search, select additional criteria and press "Submit".

Term:

Subjects:   
ADJU: Administration of Justice  
AG: Agricultural, Voc & Tech  
AGEC: Agricultural Economics  
AGGE: Agricultural General Education  
AGM: Agricultural Mechanics  
ANAT: Anatomy  
ANSC: Animal Science

[Can't find your subject?](#)

Course Number:

Section Number:

Title Keyword Search:

[Reset fields](#)

***Course Number***

Text field to enter a specific course number for search.

***Section Number***

Text field to enter a specific class number for search.

***Title Keyword Search***

Text field to enter a specific keyword for search. Keyword search is made against the data used to populate the Title column in the search results. (i.e. 'piano' would return classes with 'piano' listed somewhere in the Title information of that class)

Search

Filter your search results.

[Basic Search](#) [General Ed Search](#)

Where is the class offered? ☐ East ☐ West ☐ Off-Campus

How is the class offered? ☐ Online ☐ Hybrid (Meets in person and online)

When does the class meet? ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Between these dates: Start Date (mm/dd/yy):  End Date (mm/dd/yy):

or

☐ Late Start Classes (Classes that start after the first week of the term.)

Between these start and end times: Start Time:  End Time:

Status of class: ☐ Open ☐ Closed Wait list lower than:

☐ No cost textbooks 

Instructor last name:

[Clear all filters from Basic Search tab](#)

☐ Show me classes offered by Columbia College at MJC.

[Submit](#) [Reset fields](#)

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***Where is the class offered?***

Checkboxes allowing the user to filter for classes that are offered for East or West or Off-Campus.

***How is the class offered?***

Checkboxes that allow the user to filter for classes that are offered Online or Hybrid (meets in person and online).

**Filter your search results.**

[Basic Search](#)
[General Ed Search](#)

Where is the class offered? ☐ East ☐ West ☐ Off-Campus

How is the class offered? ☐ Online ☐ Hybrid (Meets in person and online)

When does the class meet? ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Between these dates: Start Date (mm/dd/yy):  End Date (mm/dd/yy):

or

☐ Late Start Classes (Classes that start after the first week of the term.)

Between these start and end times: Start Time:  End Time:

Status of class: ☐ Open ☐ Closed Wait list lower than:

☐ No cost textbooks

Instructor last name:

[Clear all filters from Basic Search tab](#)

☐ Show me classes offered by Columbia College at MJC.

[Submit](#) [Reset fields](#)

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### ***When does the class meet?***

Checkboxes that allow the user to filter for classes that are offered Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, or Sunday.

### ***Between these dates:***

Text box that a user may enter either a start date, end date or both to additional filter class results. If a start date is entered after the first day of term, then open entry/open exit classes will also be returned.

### ***Late Start Classes***

Checkbox that if checked will automatically return classes that have a start date after the first day of term. Additionally, open entry/open exit classes will also be returned.

### ***Between these start and end times:***

Dropdown list from which a user may select either a start time, end time or both to additionally filter class results.



Search

Filter your search results.

[Basic Search](#) [General Ed Search](#)

Where is the class offered? ☐ East ☐ West ☐ Off-Campus

How is the class offered? ☐ Online ☐ Hybrid (Meets in person and online)

When does the class meet? ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun


Between these dates: Start Date (mm/dd/yy):  End Date (mm/dd/yy):

or

☐ Late Start Classes (Classes that start after the first week of the term.)

Between these start and end times: Start Time:  End Time:

Status of class: ☐ Open ☐ Closed Wait list lower than:

☐ No cost textbooks 

Instructor last name:

[Clear all filters from Basic Search tab](#)

☐ Show me classes offered by Columbia College at MJC.

[Submit](#) [Reset fields](#)

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***Status of class:***

Checkboxes that if checked will filter for classes that have either an Open or Closed status associated with them.

***Wait list lower than:***

Text box that allows a user to enter a number between 1 and 99 to filter for classes with a wait list lower than the number entered.

***No cost textbooks***

Checkbox that if checked will return classes that offer free resources instead of textbook(s) or other resources that must be purchased.

***Instructor last name:***

Text box that allows a user to search for classes based on the instructor's last name. This search is made against both the instructor's legal name and their preferred name (as stored in Active Directory), even though the preferred name is the only name that will display in the results.

Filter your search results.

[Basic Search](#)
[General Ed Search](#)

IGETC	CSU GE	MJC GE
<input type="checkbox"/> 1A: English Comp	<input type="checkbox"/> A1: Oral Communication	<input type="checkbox"/> *: Activities Requirement
<input type="checkbox"/> 1B: Critical Thinking	<input type="checkbox"/> A2: Written Communication	<input type="checkbox"/> *: Guidance Requirement
<input type="checkbox"/> 1C: Oral Communication	<input type="checkbox"/> A3: Critical Thinking	<input type="checkbox"/> A: Natural Science
<input type="checkbox"/> 2A: Math/Quant Rsng	<input type="checkbox"/> B1: Physical Science	<input type="checkbox"/> B: Social Science
<input type="checkbox"/> 3A: Arts	<input type="checkbox"/> B2: Life Science	<input type="checkbox"/> C: Humanities
<input type="checkbox"/> 3B: Humanities	<input type="checkbox"/> B3: Laboratory Activity	<input type="checkbox"/> D: Analytical Thinking
<input type="checkbox"/> 4A: Anthro/Archeology	<input type="checkbox"/> B4: Math/Quant Reasoning	<input type="checkbox"/> E: Health Education
<input type="checkbox"/> 4B: Economics	<input type="checkbox"/> C1: Arts	
<input type="checkbox"/> 4C: Ethnic Studies	<input type="checkbox"/> C2: Humanities	
<input type="checkbox"/> 4D: Gender Studies	<input type="checkbox"/> D: Social & Behavioral Sci	
<input type="checkbox"/> 4E: Geography	<input type="checkbox"/> E: Lifelong Understanding	
<input type="checkbox"/> 4F: History		
<input type="checkbox"/> 4G: Interdis/Soc&Beh		
<input type="checkbox"/> 4H: Poly Sci/Gov		
<input type="checkbox"/> 4I: Psychology		
<input type="checkbox"/> 4J: Soc/Crim		
<input type="checkbox"/> 5A: Physical Science		
<input type="checkbox"/> 5B: Bio Science		
<input type="checkbox"/> 5C: Lab Activity		
<input type="checkbox"/> 6: Lang, other Engl		
<input type="checkbox"/> 7A: US Hist - Group A		
<input type="checkbox"/> 7B: US Hist - Group B		

Clear all filters for General Ed Search tab

☐ Show me classes offered by Columbia College at MJC.

[Reset fields](#)

Version: 3.1.0

### ***IGETC:***

The Intersegmental General Education Transfer Curriculum (IGETC) is a series of courses that California community college students can complete to satisfy freshman/sophomore level general education requirements before transferring to most colleges and majors at UC campuses.

This allows users to search for available course sections that would meet the various IGETC categories. Categories are listed as checkboxes allowing users to select one or multiple.



**Filter your search results.**

**Basic Search**
**General Ed Search**

IGETC	CSU GE	MJC GE
<input type="checkbox"/> 1A: English Comp	<input type="checkbox"/> A1: Oral Communication	<input type="checkbox"/> *: Activities Requirement
<input type="checkbox"/> 1B: Critical Thinking	<input type="checkbox"/> A2: Written Communication	<input type="checkbox"/> *: Guidance Requirement
<input type="checkbox"/> 1C: Oral Communication	<input type="checkbox"/> A3: Critical Thinking	<input type="checkbox"/> A: Natural Science
<input type="checkbox"/> 2A: Math/Quant Rsng	<input type="checkbox"/> B1: Physical Science	<input type="checkbox"/> B: Social Science
<input type="checkbox"/> 3A: Arts	<input type="checkbox"/> B2: Life Science	<input type="checkbox"/> C: Humanities
<input type="checkbox"/> 3B: Humanities	<input type="checkbox"/> B3: Laboratory Activity	<input type="checkbox"/> D: Analytical Thinking
<input type="checkbox"/> 4A: Anthro/Archeology	<input type="checkbox"/> B4: Math/Quant Reasoning	<input type="checkbox"/> E: Health Education
<input type="checkbox"/> 4B: Economics	<input type="checkbox"/> C1: Arts	
<input type="checkbox"/> 4C: Ethnic Studies	<input type="checkbox"/> C2: Humanities	
<input type="checkbox"/> 4D: Gender Studies	<input type="checkbox"/> D: Social & Behavioral Sci	
<input type="checkbox"/> 4E: Geography	<input type="checkbox"/> E: Lifelong Understanding	
<input type="checkbox"/> 4F: History		
<input type="checkbox"/> 4G: Interdis/Soc&Beh		
<input type="checkbox"/> 4H: Poly Sci/Gov		
<input type="checkbox"/> 4I: Psychology		
<input type="checkbox"/> 4J: Soc/Crim		
<input type="checkbox"/> 5A: Physical Science		
<input type="checkbox"/> 5B: Bio Science		
<input type="checkbox"/> 5C: Lab Activity		
<input type="checkbox"/> 6: Lang, other Engl		
<input type="checkbox"/> 7A: US Hist - Group A		
<input type="checkbox"/> 7B: US Hist - Group B		

☐ Show me classes offered by Columbia College at MJC.

[Reset fields](#)

Version: 3.1.0

**CSU GE:**

This allows users to search for available course sections that would meet the various CSU general education categories. Categories are listed as checkboxes allowing users to select one or multiple.

Filter your search results.

Basic Search
General Ed Search

IGETC	CSU GE	MJC GE
<input type="checkbox"/> 1A: English Comp	<input type="checkbox"/> A1: Oral Communication	<input type="checkbox"/> *: Activities Requirement
<input type="checkbox"/> 1B: Critical Thinking	<input type="checkbox"/> A2: Written Communication	<input type="checkbox"/> *: Guidance Requirement
<input type="checkbox"/> 1C: Oral Communication	<input type="checkbox"/> A3: Critical Thinking	<input type="checkbox"/> A: Natural Science
<input type="checkbox"/> 2A: Math/Quant Rsng	<input type="checkbox"/> B1: Physical Science	<input type="checkbox"/> B: Social Science
<input type="checkbox"/> 3A: Arts	<input type="checkbox"/> B2: Life Science	<input type="checkbox"/> C: Humanities
<input type="checkbox"/> 3B: Humanities	<input type="checkbox"/> B3: Laboratory Activity	<input type="checkbox"/> D: Analytical Thinking
<input type="checkbox"/> 4A: Anthro/Archeology	<input type="checkbox"/> B4: Math/Quant Reasoning	<input type="checkbox"/> E: Health Education
<input type="checkbox"/> 4B: Economics	<input type="checkbox"/> C1: Arts	
<input type="checkbox"/> 4C: Ethnic Studies	<input type="checkbox"/> C2: Humanities	
<input type="checkbox"/> 4D: Gender Studies	<input type="checkbox"/> D: Social & Behavioral Sci	
<input type="checkbox"/> 4E: Geography	<input type="checkbox"/> E: Lifelong Understanding	
<input type="checkbox"/> 4F: History		
<input type="checkbox"/> 4G: Interdis/Soc&Beh		
<input type="checkbox"/> 4H: Poly Sci/Gov		
<input type="checkbox"/> 4I: Psychology		
<input type="checkbox"/> 4J: Soc/Crim		
<input type="checkbox"/> 5A: Physical Science		
<input type="checkbox"/> 5B: Bio Science		
<input type="checkbox"/> 5C: Lab Activity		
<input type="checkbox"/> 6: Lang, other Engl		
<input type="checkbox"/> 7A: US Hist - Group A		
<input type="checkbox"/> 7B: US Hist - Group B		

Clear all filters for General Ed Search tab

☐ Show me classes offered by Columbia College at MJC.

[Reset fields](#)

Version: 3.1.0

### ***MJC GE:***

This allows users to search for available course sections that would meet the various MJC general education categories. Categories are listed as checkboxes allowing users to select one or multiple.

### **CLEARING AND RESETTING FILTERS**

There are various buttons and links to clear and reset filters. Here's a quick breakdown.

Course Number:

Section Number:

Title Keyword Search:   [Reset fields](#)

[Basic Search](#) [General Ed Search](#)

Filter your search results.

IGETC	UCU GE	MJC GE
<input type="checkbox"/> 1A: English Comp	<input type="checkbox"/> A1: Oral Communication	<input type="checkbox"/> *: Activities Requirement
<input type="checkbox"/> 1B: Critical Thinking	<input type="checkbox"/> A2: Written Communication	<input type="checkbox"/> *: Guidance Requirement
<input type="checkbox"/> 1C: Oral Communication	<input type="checkbox"/> A3: Critical Thinking	<input type="checkbox"/> A: Natural Science
<input type="checkbox"/> 2A: Math/Quant Rsng	<input type="checkbox"/> B1: Physical Science	<input type="checkbox"/> B: Social Science
<input type="checkbox"/> 3A: Arts	<input type="checkbox"/> B2: Life Science	<input type="checkbox"/> C: Humanities
<input type="checkbox"/> 3B: Humanities	<input type="checkbox"/> B3: Laboratory Activity	<input type="checkbox"/> D: Analytical Thinking
<input type="checkbox"/> 4A: Anthro/Archeology	<input type="checkbox"/> B4: Math/Quant Reasoning	<input type="checkbox"/> Health Education
<input type="checkbox"/> 4B: Economics	<input type="checkbox"/> C1: Arts	
<input type="checkbox"/> 4C: Ethnic Studies	<input type="checkbox"/> C2: Humanities	
<input type="checkbox"/> 4D: Gender Studies	<input type="checkbox"/> D: Social & Behavioral Sci	
<input type="checkbox"/> 4E: Geography	<input type="checkbox"/> E: Lifelong Understanding	
<input type="checkbox"/> 4F: History		
<input type="checkbox"/> 4G: Interdis/Soc&Beh		
<input type="checkbox"/> 4H: Poly Sci/Gov		
<input type="checkbox"/> 4I: Psychology		
<input type="checkbox"/> 4J: Soc/Crim		
<input type="checkbox"/> 5A: Physical Science		
<input type="checkbox"/> 5B: Bio Science		
<input type="checkbox"/> 5C: Lab Activity		
<input type="checkbox"/> 6: Lang, other Engl		
<input type="checkbox"/> 7A: US Hist - Group A		
<input type="checkbox"/> 7B: US Hist - Group B		

☐ Show me classes offered by Columbia College at MJC.

[Reset fields](#)

Version: 3.1.0

### ***Reset fields links***

Located both above and below Basic Search and General Ed Search, these links when clicked will reset all criteria fields across Main, Basic Search, and General Ed Search.

Search

Filter your search results.

**Basic Search** **General Ed Search**

Where is the class offered? ☐ East ☐ West ☐ Off-Campus

How is the class offered? ☐ Online ☐ Hybrid (Meets in person and online)

When does the class meet? ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun


Between these dates: Start Date (mm/dd/yy):  End Date (mm/dd/yy):

or

☐ Late Start Classes (Classes that start after the first week of the term.)

Between these start and end times: Start Time:  End Time:

Status of class: ☐ Open ☐ Closed Wait list lower than:

☐ No cost textbooks 

Instructor last name:

**Clear all filters from Basic Search tab**

☐ Show me classes offered by Columbia College at MJC.

[Reset fields](#)

Version: 3.1.0

***Clear all filters from Basic Search tab button***

When clicked this button clears all criteria from just the Basic Search section.

Filter your search results.

[Basic Search](#)[General Ed Search](#)

IGETC	CSU GE	MJC GE
<input type="checkbox"/> 1A: English Comp <input type="checkbox"/> 1B: Critical Thinking <input type="checkbox"/> 1C: Oral Communication <input type="checkbox"/> 2A: Math/Quant Rsng <input type="checkbox"/> 3A: Arts <input type="checkbox"/> 3B: Humanities <input type="checkbox"/> 4A: Anthro/Archeology <input type="checkbox"/> 4B: Economics <input type="checkbox"/> 4C: Ethnic Studies <input type="checkbox"/> 4D: Gender Studies <input type="checkbox"/> 4E: Geography <input type="checkbox"/> 4F: History <input type="checkbox"/> 4G: Interdis/Soc&Beh <input type="checkbox"/> 4H: Poly Sci/Gov <input type="checkbox"/> 4I: Psychology <input type="checkbox"/> 4J: Soc/Crim <input type="checkbox"/> 5A: Physical Science <input type="checkbox"/> 5B: Bio Science <input type="checkbox"/> 5C: Lab Activity <input type="checkbox"/> 6: Lang, other Engl <input type="checkbox"/> 7A: US Hist - Group A <input type="checkbox"/> 7B: US Hist - Group B	<input type="checkbox"/> A1: Oral Communication <input type="checkbox"/> A2: Written Communication <input type="checkbox"/> A3: Critical Thinking <input type="checkbox"/> B1: Physical Science <input type="checkbox"/> B2: Life Science <input type="checkbox"/> B3: Laboratory Activity <input type="checkbox"/> B4: Math/Quant Reasoning <input type="checkbox"/> C1: Arts <input type="checkbox"/> C2: Humanities <input type="checkbox"/> D: Social & Behavioral Sci <input type="checkbox"/> E: Lifelong Understanding	<input type="checkbox"/> *: Activities Requirement <input type="checkbox"/> *: Guidance Requirement <input type="checkbox"/> A: Natural Science <input type="checkbox"/> B: Social Science <input type="checkbox"/> C: Humanities <input type="checkbox"/> D: Analytical Thinking <input type="checkbox"/> E: Health Education

☐ Show me classes offered by Columbia College at MJC.

[Reset fields](#)

Version: 3.1.0

***Clear all filters for General Ed Search tab button***

When clicked this button clears all criteria from just the General Ed Search section.