

# Searching for a Class using Columbia Class Search

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## STARTING A SEARCH

Go to Class Search which can be found at the top of the Columbia website ([www.gocolumbia.edu](http://www.gocolumbia.edu)).



## ENTERING SEARCH CRITERIA

This is the main search criteria area. At a minimum, Term and Subject(s) are required for conducting a search. If nothing is selected for Subject(s), 'All' is used by the application by default. Additional criteria selected or entered will aid in narrowing the search results.

The image is a screenshot of the Columbia Class Search form. At the top, it says "Columbia Class Search". Below that, a note reads: "Class Search: To limit your search, select additional criteria and press 'Submit'". The form contains several input fields: "Term:" with a dropdown menu showing "Columbia Spring 2020"; "Subjects:" with a dropdown menu showing a list of subjects including "All", "ANTHR: CC Anthropology", "ART: CC Art", "ASTRO: CC Astronomy", "AT: CC Automotive Technology", "BIOL: CC Biology", "BUSAD: CC Business Administration", and "CCTDM: CCT Digital Media"; "Course Number:" with an empty text box; "Section Number:" with an empty text box; and "Title Keyword Search:" with an empty text box. To the right of the Subjects dropdown is a link: "Video Tutorial - Finding Classes Can't find your subject?". At the bottom right are "Submit" and "Reset fields" buttons. Two red arrows point to the "Term:" and "Subjects:" dropdown menus.

## **ADVANCED SEARCH TECHNIQUES**

For advanced search techniques see [Advanced Search Techniques using Columbia Class Search](#).